



Brain Injury Association Waterloo- Wellington (BIAWW) Community Organization Worker – Job Description

The **Brain Injury Association Waterloo-Wellington (BIAWW)** is searching for a Community Organization Worker to join our team **starting July 5, 2021**. This is a part-time (30 hours week for 9 weeks) position reporting to the Executive Director. Training will be provided on-the-job.

Interested individuals are asked to send a brief resume (max three pages) to info@biaww.com by no later than **June 15, 2021**. Thank you to all who consider this position within our organization. We will contact candidates for interviews by June 21st.

Position: Community Organization Worker

Primary Function: To support the development of virtual and digital education and community programming for the Brain Injury Association Waterloo Wellington.

Age of applicants: This position is open to individuals between the ages of 15 – 30. This is a Canada Summer Jobs initiative

Salary/Hours: This position is for 30 hours per week for 9 weeks at a rate of \$16 per hour.

Major Duties:

Reporting to the Executive Director, the staff will become part of the staff and volunteer resource team delivering education and awareness programs to elementary school-age children and the community.

For our education programming, we use the Brain Waves program supported by Parachute Canada. Brain Waves is a free, informative and fun half-day neuroscience presentation for students in grades 4 to 6. Students learn about different parts of the brain, basic neuroscience vocabulary, and how and why it's important to protect their brain and spinal cord.

Due to Covid-19 restrictions, we are not able to deliver this program to classrooms in person at the moment. However, are digitizing the program and aim to be able to provide a version of it on our website or via virtual means for students, teachers and parents.

The staff will also be responsible for supporting other team members with our community programs during this time.

The staff will also attend our virtual programming (support group meetings, chats, activities) to observe first-hand the effects of brain injuries on survivors and caregivers. This will give them a better understanding of the long-term impact of this injury.

The staff will be required to use their own computer and cell phone.

Qualifications:

- Strong written/verbal communication skills and organizational skills
- Strong technology skills (Weebly or other website tools, social media - Instagram/Twitter/FB)
- Ability to work independently and with flexible hours

About Canada Summer Jobs

Canada Summer Jobs is an initiative of the Youth Employment Strategy, which is the Government of Canada's commitment to help young people between the ages of 15 and 30, particularly those facing barriers to employment, get the information and gain the skills, work experience and abilities they need to transition successfully into the labour market.